

**PROCEEDINGS OF STATE PROJECT DIRECTOR, SARVA  
SHIKSHA ABHIYAN, ANDHRA PRADESH: HYDERABAD.**

**PRESENT: Smt.V.Usha Rani, IAS.**

**Rc.No.19/ SSA/A3/2014**

**Dt. 14 -07-2014.**

**Sub:-A.P.SSA-MRGs at Mandal level-Organization of school  
complex level meetings - Certain Instructions - Issued.  
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The attention of the all District Educational Officers and Project Officer in the state is invited to the subject cited and they are informed that SPD decided to enhance the number of MRGs from 3 persons to 6 persons in each mandal. In other words, 3 more schools in each mandal have to be developed as elementary model schools, taking to a total of six model schools in each mandal. They are therefore requested to identify three more MRGs in addition to existing three MRGs from each mandal. While identifying the new MRGs, the requirement of subjects shall be taken into consideration i.e two MRGs in each subject i.e., Telugu -2 MRGs, Maths-2 MRGs, and in English 2 MRGs which comes to a total of 6 (six) MRGs. Further they are also requested to tag up each MRG to organise the School complex level meetings and all academic activities at mandal level, as per the schedule communicated by SPO.

Further they are requested to undertake the following Monthly regular academic activities at DPO level /Mandal level as detailed hereunder.

SI No	Activity	Action taken by DPO
1	<b>Quality Monitoring Tools (QMT):</b> Collection of Data through School Monitoring format and consolidation in four quarters III. Quarter: April to June IV. Quarter : July to September III. Quarter: October to December V. Quarter: January to March Consolidation of each Quarter shall be done at District level and shall be sent to SPO in the given DMF format at the end of each quarter period.	Zerox copies of QMT copies (excluding ) complex level) may be communicated to all schools to collect the data Quarter wise at three levels School /Mandal/District
2	Online monitoring of CRPS and Officials (5 <sup>th</sup> of every Month)	Check the report monthly and furnish the report.


3	Review of CRPs at Divisional level (Before 10 <sup>th</sup> of every Month)	Focus on performance and pay the salaries of CRPs and DLMTs
4	Review of MEOs & DLMTs and Sectorial Officers	Ongoing regular activities 5. Teacher Absenteeism 6. Students attendance 7. Children's performance 8. School Monitoring
5	MEOs shall conduct review meetings with all complex level Head Masters on Monitoring	Complex HM
6	Submission of Monthly reports of DEOs , DPOs AMOs and other Sectoral officers (Consolidated Work done reports of District officials to (C& DSE)	Review by DEO & DPO
7	<b>Web portal</b> Posting the Information, data, sector wise expenditure, monthly wise targets and Achievements in official website of DPO.	DEO, DPO and MIS-coordinators
8	Monitoring by all DPOs, /DEOs ,Dy.Educational officers and Sectoral officers of DPO	Covering all schools at least once in quarter or at least three visits in a year
9	Development of District level road map for improving Quality Education 4. Improvement of Quality Education 5. Achieving 100 % enrolment 6. Reduction of Dropouts	Planning and implementation at DPO level.
10	Conduct of Complex meetings as per schedule	Planning and implementation at DPO level.

Encl:-Road Map of Quality.

  
State Project Director.

To

All the District Educational Officers in the state.  
All the Project Officers of SSA in the State.

  
MVE  
SANO  
14/7/14